**Minutes Of City Council**

**City Of Sargent, Nebraska**

**Regular Session**

**Sargent Community Center**

**December 14 2020**

The Mayor and Council of the City of Sargent, Nebraska, met in Regular Session at the Sargent Community Center on the 14th day of December 2020, at 7:00 p.m. Notice of the meeting was posted at the City Office, U. S. Post Office, Sargent Corner Market and First National Bank on Thursday, December 3, 2020. The following were present: Council Members: Ricky Hightower, Tim Clayton, Gerry Sheets, Micky Schneider, Mayor Kozeal, City Attorney Carl Haberstick, Police Chief JD Keefe, Reece Jensen, City Administrator/Utility Superintendent, and Gwenda Horky, City Clerk/Treasurer. Attending by Zoom: Judy Peterson, and Karen Griffin,

Mayor Kozeal publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted on the east wall of the meeting room in the Sargent Community Center. Mayor Kozeal called the meeting to order at 7:00 p.m.

Council Member Clayton moved to approve the consent agenda. Council Member Sheets seconded. Voting yea: Hightower, Sheets, Clayton, and Schneider. Voting nay: None. Motion carried

Citizen Comments: None

Mayor Kozeal announced that all the business had been taken care of for 2020 City Council.

Council Member Schneider moved to adjourn the 2020 Sargent City Council. Council Member Sheets seconded. Voting yea: Clayton, Schneider, Sheets, and Hightower Voting nay: None. Motion carried.

Mayor Kozeal called the meeting of the Sargent City Council for 2021 to order at 7:03 p.m.

The Mayor opened the nomination for City Council President. Council Member Hightower nominated Gerry Sheets for City Council President. Council Member Schneider seconded. Voting yea: Clayton, Hightower, and Schneider. Voting nay: None. Abstaining: Sheets. Motion carried.

Mr. Kozeal opened the public hearing to repurposed the CDBG Revolving Loan fund at 7:05 pm. Discussion was held, and questions were asked. Mr. Kozeal closed the public hearing at 7:11 pm

Council Member Sheets moved to approve Resolution 2020-10, Supporting the Repurposing the CDBG Funds. Council Member Clayton seconded. Voting yea: Clayton, Hightower, Schneider, and Sheets. Voting nay: None. Motion carried.

Council Member Clayton moved to approve the Professional Service/Consultant Agreement for the NAHTF Grant. Council Member Hightower seconded. Voting yea: Hightower, Sheets, Schneider, and Clayton. Voting nay: None. Motion carried.

Council Member Sheets moved to approve Resolution 2020-11 approving the Mayor to sign the Annual Certification Of Program Compliance form for 2020. Council Member Clayton seconded. Voting yea: Hightower, Schneider, Sheets, and Clayton. Voting nay: None. Motion carried.

Council Member Clayton moved to approve the following rates and appointments for 2020-2021. Council Sheets seconded. Voting yea: Hightower, Sheets, Clayton, and Schneider. Voting nay: None. Motion carried.

**Position Name of Appointee**

City Physician Physicians at Central NE Medical Clinic

City Attorney Glenn Clark & Peterson Law Firm

Bond Council Piper Sandler & Co

City Engineer Olsson & Assiocates

Street Superintendent Dave Ziska

City Auditors Severson Lammers & Able CPA PC

City Depository First National Bank & UBT

Building Inspector Tim Divine

Asst. Building Inspector Gerry Sheets

Paper Sargent Leader

Utilities Mick Kozeal /Ricky Hightower

Clerk/Treasurer Gwenda Horky

Administrator Reece Jensen

Utility superintendent Reece Jensen

Assistant Utility Superintendent Tim Divine

Zoning Administrator Reece Jensen / Tim Divine

Police Chief J. D. Keefe

**Audit Committee:**

January thru June Micky Schneider & Gerry Sheets

July thru December Ricky Hightower & Tim Clayton

 **Health Board**

JD Keefe Tim Leibert

Tim Clayton Lori Spanel

Mick Kozeal

**Community Planning Commission**

Tony Bye Joyce Hightower

Clinton Marsh Lori Spanel

**Sargent Housing Authority Board**

Four Year Term Ricky Hightower 12-31-2023

Three Year Term Connie Bottorf 12-31-2021

Three Year Term Karl Davis 12-31-2024

Two Year Term Kory Kitt 12-31-2022

One Year Term Dixie Trotter 12-31-2025

**RATES FOR 2019-2020**

Storage Unit Permit $ 25.00

Demo Permits $ 10.00

Building Permit $ 20.00

Dog Licenses $ 6.00

Copies $ 0.25 per copy

Faxes & E-Mails $ 1.00

**RV Park**

One Day $ 14.00

One Week $ 80.00

One Month $300.00

**COMMUNITY CENTER**

Kitchen $ 35.00

Meeting Room $ 40.00

Community Center $120.00

**Equipment Rental Without Operator**

Air Compressor $ 50.00

Air Compressor & Jack Hammer $ 75.00

**Equipment Rental With Operator**

Back Hoe $120.00

Back Flow Preventer $ 12.00 per Day

Bucket Truck $ 80.00 Plus Mileage

Box Scraper $ 35.00

Cement Saw – with Blade $ 40.00 Per Day

Cement Saw – No Blade $ 25.00 Per Day

Digger Truck & Labor $ 80.00 Plus Mileage

Double Bucket Truck Plus Labor $100.00 Plus Mileage

Dump Trucks Plus Labor $ 60.00 Plus Mileage

Grader Plus Labor $ 70.00 Plus Fuel Used

Gravel $ 30.00 a Bucket Load Plus Delivery

Delivery Charge of Gravel $ 15.00

Labor $ 50.00 per Hour

Meter (Fire Hyd) $ 8.00 per Day

Mole $ 1.75 per Foot

White Rock $ 50.00 per bucket + Delivery

Crushed Cement $ 50.00 per Bucket + Delivery

Mowers $ 100.00 an Plus Labor

Mileage $ 1.80 per Mile

Pickup with Sewer Jet Plus Labor $100.00 & Mileage

Sweeper Plus Labor $120.00

Tractor & Blade $85.00 Plus Fuel & Labor

Sewer Line Tapping & Labor Plus Materials $350.00

Water Main Line Tapping & Labor Plus Materials $500.00

Council Member Sheets moved to approve Resolution 2020-12 for the Mayor to Sign the Year End Certification of City Street Superintendent. Council Member Clayton seconded. Voting yea: Clayton, Schneider, Sheets, and Hightower. Voting nay: None. Motion carried.

Council Member Clayton moved to approve Mark Koch building permit at 504 W Main Street. Council Member Sheets seconded. Voting yea: Hightower, Clayton, Sheets. Voting nay: Schneider. Motion carried.

Council Member Sheets moved to approve Ollie’s Building permit for an awning at 311 West Main Street with the condition that a liability form be signed by Ollie’s. Council Member Clayton seconded. Voting yea: Sheets, Hightower, Schneider, and Clayton. Voting nay: None. Motion carried.

Council Member Sheets moved to approve CD-Q8 / RX940 as the Health Care Insurance policy for 2021 for the City employees. Council Member Hightower seconded. Voting yea: Clayton, Hightower Sheets, and Schneider. Voting nay: None. Motion carried.

Council Member Hightower moved to approve a Christmas bonus of $500.00 for City employees. Council Member Sheets seconded. Voting yea: Clayton, Sheets, Hightower and Schneider. Voting nay: None. Motion carried.

Council Member Hightower moved to approve the rate increase proposed by J & J Sanitation. Council Member Clayton seconded. Voting yea: Schneider, Sheets, Hightower, and Clayton. Voting nay: None. Motion carried.

Council Member Clayton moved to approve CDS Inspections & Beyond for the Housing Management Services and Lead Paint Specialized Services for Grant #20-TFHO 3205. Council Member Hightower seconded. Voting yea: Hightower, Sheets, Clayton, and Schneider. Voting nay: None. Motion carried.

Council Member Clayton moved to approve a drawdown of $641.25 for SARG-13. Council Member Sheets seconded. Voting yea: Sheets, Hightower, Schneider, and Clayton. Voting nay: none. Motion carried.

The meter deposit ordinance was discussed.

 Supervisor Reports were given.

Council Member Hightower moved that the City of Sargent adjourn into Executive Session at the hour of 7:52 P.M. for the protection of the public interest to discuss a legal issue. Council Member Sheets seconded. Voting yea: Clayton, Hightower, Schneider and Sheets. Voting nay: None. Motion carried.

Council Member Hightower moved that the City of Sargent reconvene into regular session at the hour of 8:01 P.M. Council Member Sheets seconded. Voting yea: Clayton, Hightower, Schneider, and Sheets. Voting nay: None. Motion carried

 Motion was made by Council Member Hightower and seconded by Council Member Clayton adjourn the meeting. Voting yea: Hightower, Sheets, Schneider, and Clayton. Voting nay: None. Motion carried. Meeting adjourned at 8:01 P.M.

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 Mayor

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 City Clerk

|  |  |  |
| --- | --- | --- |
| **Housing Rehab** |  |  |
|  | **Check #** | **Date** | **Vendor** | **Amount** |
|  | 373 | 12/14/2020 | Erickson Law Office | 50.00 |
|  |  |   |  Reconveyance Deed |  |
|  | 374 | 12/14/2020 | Prairie View Roofing & Development | 641.25 |
|  |  |   |  Housing Maintenance |  |
| **Community Development** |  |  |
|  | 186 | 11/9/2020 | Beth Ottun | 30,800.00 |
|  |  |   |  Loan & Grant |  |
| **Community Center** |  |  |
|  | 1628 | 12/14/2020 | Taylor Heating & Cooling, LLC | 298.76 |
|  |  | 03-30-3 0710 |  Building Maintenance |  |
| **Municipal** |  |  |  |
|  | 11182 | 11/20/2020 | Black Hills Energy | 332.79 |
|  |  |   |  Utilities |  |
|  | 11187 | 12/14/2020 | Aklin Smolik | 145.45 |
|  |  |   |  Tire repairs |  |
|  | 11188 | 12/14/2020 | Appeara | 45.74 |
|  |  |   |  Supplies |  |
|  | 11189 | 12/14/2020 | Custer County Clerk | 111.08 |
|  |  |   |  Election Expence |  |
|  | 11190 | 12/14/2020 | Louie's Body Shop | 12.85 |
|  |  |   |  Vehicle Maintenance |  |
|  | 11191 | 12/14/2020 | NCTC | 271.50 |
|  |  |   |  Phone |  |
|  | 11192 | 12/14/2020 | NMPP | 2,564.00 |
|  |  |   |  Software Support |  |
|  | 11193 | 12/14/2020 | Spelts Lumber Co. | 49.60 |
|  |  |   |  Street |  |
|  | 11194 | 12/14/2020 | Trotter's Whoa & Go | 187.35 |
|  |  |   |  Fuel |  |
|  | 11195 | 12/14/2020 | Verizon | 40.01 |
|  |  |   |  IT Equipment |  |
|  | 11200 | 12/28/2020 | Black Hills Energy | 446.92 |
|  |  |   |  Utilities |  |
|  |  |  | December Municipal Payroll |  22,029.53  |
| **Utility** |  |  |  |
|  | 13143 | 11/17/2020 | Central Dairy Supply, Inc | 427.50 |
|  |  |   |  Chlorine |  |
|  | 13144 | 11/17/2020 | OfficeNet | 141.75 |
|  |  |   |  Office supplies |  |
|  | 13145 | 11/17/2020 | Postmaster | 385.00 |
|  |  |   |  Stamps |  |
|  | 13146 | 11/17/2020 | The Ritz | 158.36 |
|  |  |   |  Meals for CPPD Nov 4-9 |  |
|  | 13149 | 11/20/2020 | Black Hills Energy | 459.46 |
|  |  |   |  Utilities |  |
|  | 13153 | 11/30/2020 | Custer Public Power District | 28,770.58 |
|  |  |   |  Purchase Power |  |
|  | 13154 | 12/14/2020 | Appeara | 203.28 |
|  |  |   |  Supplies |  |
|  | 13155 | 12/14/2020 | Border States Industries, Inc | 2,477.42 |
|  |  |   |  Supplies |  |
|  | 13156 | 12/14/2020 | Custer Public Power District | 27,532.29 |
|  |  |   |  Upgrade Della & Edith 2nd to 5th |  |
|  | 13157 | 12/14/2020 | Dept of Energy | 4,565.97 |
|  |  |   |  Purchase Energy |  |
|  | 13158 | 12/14/2020 | Great Western Gas Co. | 30.50 |
|  |  |   | sewer - propane |  |
|  | 13160 | 12/14/2020 | J & J Sanitation | 7,483.96 |
|  |  |   |  Disposal fee - $ 6,533.96 |  |
|  |  |   |  City Roll-off - $ 950.00 |  |
|  | 13161 | 12/14/2020 | JacE Coslor | 150.00 |
|  |  |   |  Meter Deposit Refund |  |
|  | 13162 | 12/14/2020 | Kutak Rock LLP | 3,050.00 |
|  |  |   |  Bond Services |  |
|  | 13163 | 12/14/2020 | NE State Fire Marshall | 120.00 |
|  |  |   |  Fee for storage tanks |  |
|  | 13164 | 12/14/2020 | NMPP | 2,564.00 |
|  |  |   |  Software Support |  |
|  | 13165 | 12/14/2020 | OfficeNet | 88.47 |
|  |  |   |  Office Supplies |  |
|  | 13166 | 12/14/2020 | One Call Concepts, Inc | 7.52 |
|  |  |   |  Diggers |  |
|  | 13167 | 12/14/2020 | Peterson Legal Services, P.C. L.L. O. | 1,383.79 |
|  |  |   |  Legal |  |
|  | 13168 | 12/14/2020 | Trotter's Whoa & Go | 249.58 |
|  |  |   |  Fuel |  |
|  | 13174 | 12/18/2020 | Grint Farm Supply | 3.90 |
|  |  |   |  Supplies |  |
|  | 13175 | 12/21/2020 | Quill Corporation | 53.97 |
|  |  |   |  Office Supplies |  |
|  | 13177 | 12/28/2020 | Black Hills Energy | 575.15 |
|  |  |   |  Utilities |  |
|  |   |  | Utilities December Payroll |  31,376.01  |