**MINUTES OF CITY COUNCIL**

**CITY OF SARGENT, NEBRASKA**

**Regular Session**

**Sargent Community Center**

**December 10, 2018**

The Mayor and Council of the City of Sargent, Nebraska, met in Regular Session at the Sargent Community Center on the 10th day of December 2018, at 7:00 p.m. Notice of the meeting was posted at the City Office, U. S. Post Office, Corner Market and First National Bank on Monday, December 3, 2018. The following were present: Council Members: Micky Schneider, Tim Clayton, Ricky Hightower, Mayor Kozeal, Administrator/Utility Superintendent Reece Jensen, Officer JD Keefe, City Attorney Glenn Clark, and City Clerk/Treasurer Gwenda Horky.

Mayor Kozeal publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted on the east wall of the meeting room in the Sargent Community Center. Mayor Kozeal called the meeting to order at 7:00 p.m.

Council Member Clayton move to approve the Consent Agenda. Council Member Clayton seconded. Voting yea: Clayton, Schneider, Hightower, Voting nay: None. Motion carried.

Citizen Comments: None

Council Member Clayton moved to adjourn the 2018 Sargent City Council. Council Member Hightower seconded. Voting yea: Clayton, Schneider, and Hightower Voting nay: None. Motion carried.

Mayor Kozeal called the meeting of the Sargent City Council for 2019 to order at 7:02 p.m.

The Mayor opened the nomination for City Council President. Council Member Clayton nominated Micky Schneider for City Council President. Council Member Hightower seconded. Voting yea: Clayton, Hightower, and Kozeal. Voting nay: None. Abstaining: Schneider. Motion carried.

Council Member Hightower moved to affirm and approve Council Member Schneider as Sargent City council President. Council Member Clayton seconded. Voting yea: Kozeal, Clayton, and Hightower. Voting nay: None. Motion carried.

Council Member Schneider moved to approve the contract with J & J Sanitation with a 2% increase for 2019. Council Member Clayton seconded. Voting yea: Schneider Hightower and Clayton. Voting nay: None. Motion carried.

Council Member Schneider moved to approve increasing the collection charge to J & J Sanitation from 5% to 5.5% of total customer fees paid. Council Member Hightower seconded. Voting yea: Hightower, Schneider, and Clayton. Voting nay: None. Motion carried.

Council Member Schneider moved to approve the following rates and appointment for 2019. Council Member Clayton seconded. Voting yea: Hightower, Schneider, and Clayton. Voting nay: None. Motion carried.

**Position Name of Appointee**

City Physician Physicians at Central NE Medical Clinic

City Attorney Glenn Clark & Kayla Clark

Bond Council Ameritas Investment Corp

City Engineer Reed Miller

Street Superintendent Reed Miller

City Auditors Severson Lammers & Able CPA PC

City Depository First National Bank & NPAIT

Building Inspector Tim Divine

Asst. Building Inspector Gerry Sheets

Paper Sargent Leader

Utilities Mick Kozeal / Ricky Hightower

Clerk/Treasurer Gwenda Horky

Office Help Kris Lamb

Administrator Reece Jensen

Utility superintendent Reece Jensen

Assistant Utility Superintendent Tim Divine

Zoning Administrator Reece Jensen / Tim Divine

Police Chief J. D. Keefe

**Audit Committee:**

January thru June Micky Schneider & Gerry Sheets

July thru December Ricky Hightower & Tim Clayton

**Health Board**

JD Keefe Tim Leibert

Tim Clayton Lori Spanel

Mick Kozeal

**Community Planning Commission**

Floyd Slagle Tony Bye Joyce Hightower

Clinton Marsh Lori Spanel

**Sargent Housing Authority Board**

Four Year Term Ricky Hightower 12-31-2022

Three Year Term Mary Mason 12-31-2021

Three Year Term Karl Davis 12-31-2021

Two Year Term Kory Kitt 12-31-2020

One Year Term Gwenda Horky 12-31-2019

**RATES FOR 2018-2019**

Demo Permits $ 10.00

Building Permit $ 20.00

Dog Licenses $ 6.00

Copies $ 0.25 per copy

Faxes & E-Mails $ 1.00

**RV Park**

One Day $ 14.00

One Week $ 80.00

One Month $300.00

**COMMUNITY CENTER**

Kitchen $ 35.00

Meeting Room $ 40.00

Community Center $120.00

**Equipment Rental Without Operator**

Air Compressor $ 35.00

Air Compressor & Jack Hammer $ 45.00

**Equipment Rental With Operator**

Back Hoe $120.00

Back Flow Preventer $ 12.00 per Day

Bucket Truck $ 80.00 Plus Mileage

Box Scraper $ 35.00

Cement Saw-Walk Behind with blade $ 85.00 Per Day

Cement Saw – with Blade $ 40.00 Per Day

Cement Saw – No Blade $ 25.00 Per Day

Digger Truck $ 80.00 Plus Mileage

Double Bucket Truck $100.00 Plus Mileage

Dump Trucks $ 60.00 Plus Mileage

Grader $ 70.00 Plus Fuel Used

Gravel $ 16.50 per Yard

Delivery Charge of Gravel $ 15.00

Labor $ 50.00 per Hour

Meter (Fire Hyd) $ 8.00 per Day

Mole $ 1.75 per Foot

White Rock $ 32.00 per bucket + Delivery

Crushed Cement $ 32.00 per Bucket + Delivery

Mowers $ 60.00

Mileage $ 1.80 per Mile

Pickup with Sewer Jet & Labor $100.00 & Mileage

Sweeper $120.00

Tractor & Blade $85.00 Plus Fuel & Labor

Sewer Line Tapping & Labor $350.00

Water Main Line Tapping & Labor $500.00

Council Member Schneider moved to approve giving a Christmas bonus of $250.00 to the full time employees and $125.00 to part time permanent employees. Council Hightower seconded. Voting yea: Hightower, Schneider, and Clayton. Voting nay: None. Motion carried.

Supervisor Reports were given.

Motion was made by Council Member Schneider and seconded by Council Member Clayton to adjourn the meeting. Voting yea: Hightower, Schneider, and Clayton. Voting nay: None. Motion carried. Meeting adjourned at 7:53 P.M.

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Mayor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Clerk

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Community Center** | | |  |  |
|  | 1575 | 12/10/2018 | Appeara | 41.51 |
|  |  |  | Supplies |  |
|  | 1576 | 12/10/2018 | Taylor Heating & Cooling, LLC | 236.00 |
|  |  |  | Heat Pump Repairs |  |
|  |  |  |  |  |
| **Municipal** | |  |  |  |
|  | 10530 | 11/20/2018 | Black Hills Energy | 167.92 |
|  |  |  | Utilities |  |
|  | 10541 | 12/10/2018 | Burwell Tribune | 8.08 |
|  |  |  | Publishing |  |
|  | 10542 | 12/10/2018 | Don's Auto Parts Inc | 94.47 |
|  |  |  | Vehicle maintenance |  |
|  | 10543 | 12/10/2018 | Grint Farm Supply | 27.20 |
|  |  |  | Supplies |  |
|  | 10544 | 12/10/2018 | Loup Basin RC&D Council | 50.00 |
|  |  |  | Dues |  |
|  | 10545 | 12/10/2018 | NMPP | 2,563.98 |
|  |  |  | P-Man Support |  |
|  | 10546 | 12/10/2018 | Trotter's Whoa & Go | 356.85 |
|  |  |  | Fuel |  |
|  | 10547 | 12/10/2018 | Verizon | 40.01 |
|  |  |  | IT Equipment |  |
|  |  |  | Municipal December Payroll | 15,999.98 |
|  |  |  |  |  |
| **Utility** | |  |  |  |
|  | 12384 | 11/20/2018 | Black Hills Energy | 428.18 |
|  |  |  | Utilities |  |
|  | 12388 | 11/28/2018 | Custer Public Power District | 26,299.09 |
|  |  |  | Purchase Power |  |
|  | 12389 | 11/28/2018 | J & J Sanitation | 8,033.15 |
|  |  |  | Disposal fee - $6,608.15 |  |
|  |  |  | City Roll-off - $ 1,425.00 |  |
|  | 12390 | 11/28/2018 | Postmaster | 350.00 |
|  |  |  | Postage |  |
|  | 12394 | 12/10/2018 | Appeara | 210.94 |
|  |  |  | Supplies & Uniforms |  |
|  | 12395 | 12/10/2018 | Border States Industries, Inc | 4,068.08 |
|  |  |  | Supplies |  |
|  | 12396 | 12/10/2018 | Central Dairy Supply, Inc | 427.00 |
|  |  |  | Chlorine |  |
|  | 12397 | 12/10/2018 | Custer Public Power District | 719.26 |
|  |  |  | line upgrade 11-6-18, main st |  |
|  | 12398 | 12/10/2018 | Dept of Energy/WAPA | 4,565.97 |
|  |  |  | Purchase Power |  |
|  | 12399 | 12/10/2018 | Don's Auto Parts Inc | 240.48 |
|  |  |  | Vehicle Maintenance |  |
|  | 12400 | 12/10/2018 | Great Western Gas Co. | 17.60 |
|  |  |  | Supplies |  |
|  | 12401 | 12/10/2018 | Grint Farm Supply | 35.95 |
|  |  |  | Supplies |  |
|  | 12402 | 12/10/2018 | J & J Sanitation | 7,547.65 |
|  |  |  | Disposal fee - $6,597.65 |  |
|  |  |  | City Roll-off - $ 950.00 |  |
|  | 12403 | 12/10/2018 | NCTC | 280.11 |
|  |  |  | Phone |  |
|  | 12404 | 12/10/2018 | NE Public Health Env Laboratory | 165.00 |
|  |  |  | Lab test |  |
|  | 12405 | 12/10/2018 | NE State Fire Marshall | 120.00 |
|  |  |  | Underground Tank Permit |  |
|  | 12406 | 12/10/2018 | NMPP | 2,564.01 |
|  |  |  | P-Man Support |  |
|  | 12407 | 12/10/2018 | One Call Concepts, Inc | 6.84 |
|  |  |  | Diggers |  |
|  | 12408 | 12/10/2018 | Trotter's Whoa & Go | 281.80 |
|  |  |  | Fuel |  |
|  | 12409 | 12/10/2018 | USA Blue Book | 575.09 |
|  |  |  | Supplies |  |
|  | 12410 | 12/10/2018 | Unruh Auto Sales & Service | 24.00 |
|  |  |  | Oil |  |
|  | 12411 | 12/10/2018 | Wenquist, INC | 29.99 |
|  |  |  | Vehicle maintenance |  |
|  | 12412 | 12/10/2018 | Wesco Receivables Corp | 29.17 |
|  |  |  | Supplies |  |
|  | 12413 | 12/10/2018 | Mick Kozeal | 64.20 |
|  |  |  | Mileage for landfill meeting |  |
|  | 12420 | 12/31/2018 | Custer Public Power District | 37,655.18 |
|  |  |  | Purchase Power |  |
|  |  |  | Utility December Payroll | 16,729.86 |