**MINUTES OF CITY COUNCIL**

**CITY OF SARGENT, NEBRASKA**

**Regular Session**

**Sargent Community Center**

**October 14, 2013**

The Mayor and Council of the City of Sargent, Nebraska, met in Regular Session at the Sargent Community Center on the 14th day of October, 2013, at 7:00 p.m. Notice of the meeting was posted at the City Office, U. S. Post Office, Sargent Corner Market and First National Bank on Wednesday, October 2, 2013. The following were present: Mayor Mick Kozeal, Council Members: Jan Oeltjen, Tim Leibert, Ron Jepsen and Micky Schneider Also present: Acting City Administrator/Utility Superintendent Reece Jensen, Officer JD Keefe, City Attorney Glenn Clark and City Clerk/Treasurer Gwenda Horky.

Mayor Kozeal publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted on the east wall of the meeting room in the Sargent Community Center. Mayor Kozeal called the meeting to order at 7:00 p.m.

Council Member Oeltjen moved to approve the consent agenda with the addition of a building permit for the Central Nebraska Housing Developers and employees. Council Member Schneider seconded. Voting yea: Oeltjen, Jepsen, Schneider and Leibert. Voting nay: None. Motion carried.

Citizen Comments: Mark Koch expressed concerns that a Health Board meeting was posted, however when he showed up for the meeting no one was there. Mr. Koch asked Officer Keefe about the Health Board meeting and still had questions about the Health Board meeting.

Council Member Schneider move to approve the art class going forward with a mural on the north side of the City office; however the rough draft needs to be approved before the mural is drawn on the building. Council Member Leibert seconded. Voting yea: Leibert, Jepsen, Schneider and Oeltjen. Voting nay: None. Motion carried.

A building permit for a fence from Dustin & Holly Wilson at 402 North 2nd Street was discussed.

Council Member Schneider moved to approve the City to contribute 3% of the employee base wage for a retirement plan to a permanent part-time employee after one year of employment with the employee contributing 3%. Council Member Oeltjen seconded. Voting yea: Oeltjen, Schneider, Leibert, and Jepsen. Voting nay: None. Motion carried.

Council Member Schneider moved to return the insurance check to EMC as suggested by the Insurance Agent. Council Member Oeltjen seconded. Voting yea: Oeltjen, Schneider, and Kozeal. Voting nay: Leibert and Jepsen. Motion carried.

Council Member Jepsen move to approve the Regulatory Independent Transmission System Operator & Transmission settlement with Southwest Power Pool and MEAN with monthly payments for 3 years to pay off Sargent share of $15,348.27. Council Member Schneider seconded. Voting yea: Leibert, Oeltjen, Schneider, and Jepsen. Voting nay: None. Motion carried.

Council Member Schneider moved to approve the special liquor license for Cedar Bar on November 16, 2013 at the Community Center with a Beer Garden. Council Member Leibert seconded. Voting yea: Oeltjen, Schneider, Leibert and Jepsen. Voting nay: None. Motion carried.

Council Member Leibert moved to approve Nick Ernesti building permit at 103 E Jesse Street. Council Member Schneider seconded. Voting yea: Oeltjen, Leibert, Schneider, and Jepsen. Voting nay: None. Motion carried.

Council Member Leibert moved to approve the building permit for Kash Tobias at 101 North 5th Street. Council Member Oeltjen seconded. Voting yea: Schneider, Oeltjen, Leibert and Jepsen. Voting nay: None. Motion carried.

Council Member Leibert moved to approve the building permit for Beth Switzer at 202 North Broadway Street. Council Member Schneider seconded. Voting yea: Oeltjen, Leibert, Schneider, and Jepsen. Voting nay: None. Motion carried.

Council Member Schneider moved to approve the purchase of 12 Energy Kits for the 5th Graders at Sargent Public School. Council Member Leibert seconded. Voting yea: Oeltjen, Leibert, Schneider, and Jepsen. Voting nay: None. Motion carried.

Discussion was held on cleaning the water tower

Council Member Schneider moved to approve the building permit for Central Nebraska Housing Developers at 311 North 1st Street once the setback lines are put on the permit. Council Member Leibert seconded. . Voting yea: Oeltjen, Leibert, Schneider, and Jepsen. Voting nay: None. Motion carried.

Supervisor reports were given

Mayor Kozeal announced that the Council was going into closed session for the protection of the

public interest to discuss employees.

Council Member Schneider moved that the City of Sargent adjourn into closed session at the

hour of 7:56 p.m. for the protection of the public interest to discuss employees. Council

Member Schneider seconded. Voting yea: Leibert, Jepsen, Schneider and Oeltjen. Voting Nay:

None. Motion carried.

Council Member Schneider moved that the City of Sargent reconvene into regular session at the hour of 8:38 p.m. Council Member Oeltjen seconded. Voting yea: Leibert, Jepsen, Schneider and Oeltjen. Voting nay: None. Motion carried

Council Member Jepsen moved that the City offer Reece Jensen the Utility Superintendent/City Administrator position at $20.25 Council Member Leibert seconded. Voting yea: Oeltjen, Schneider, Jepsen, and Leibert. Voting nay: None. Motion carried.

Council Member Schneider moved to increase the Clerk’s wages by $2.00 per hour. Council Member Oeltjen seconded. Voting yea: Oeltjen, Schneider, Leibert, and Jepsen. Voting nay: None. Motion carried.

Council Member Oeltjen moved to advertise the position of maintenance worker. Council Member Schneider seconded. Voting yea: Oeltjen, Schneider, Jepsen, and Leibert. Voting nay: None. Motion carried.

Council Member Schneider moved to change the On-Call time from 4 to 6 hours. Council Member Oeltjen seconded. Voting yea: Oeltjen, Schneider, Jepsen, and Leibert. Voting nay: None. Motion carried.

Motion was made by Council Member Oeltjen and seconded by Council Member Leibert to adjourn the meeting. Voting yea: Leibert, Oeltjen, Schneider and Jepsen. Voting nay: None. Motion carried. Meeting adjourned at 8:43 p.m.

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 Mayor

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 City Clerk

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| **Sewer Construction** |  |  |
|  | 4 | 9/30/2013 | USDA RD | 51,569.00 |
|  |  |   |  Loan Payment |  |
|  | 5 | 9/30/2013 | USDA RD | 6,384.00 |
|  |  |   |  Loan Payment |  |
|  | 6 | 9/30/2013 | USDA RD | 10,972.00 |
|  |  |   |  Loan Payment |  |
| **Community Center** |   |   |
|  | 1398 | 10/15/2013 | Appeara | 49.84 |
|  |  |   |  Supplies |  |
|  | \*1400 | 10/15/2013 | Sargent Corner Market | 61.94 |
|  |  |   |  Supplies |  |
| **Municipal** |  |  |  |
|  | 8622 | 9/13/2013 | NE Dept Of Revenue | 25.00 |
|  |  |   |  Waste & Recycling Tax |  |
|  | 8630 | 10/4/2013 | NSA & POAN Conference Fund | 130.00 |
|  |  |   |  Police Training |  |
|  | 8631 | 10/14/2013 | Barco Municipal Products, Inc. | 109.25 |
|  |  |   |  Supplies  |  |
|  | 8632 | 10/14/2013 | Burwell Tribune | 308.03 |
|  |  |   |  Advertising |  |
|  | 8633 | 10/14/2013 | Burwell Veterinary Hospital | 11.57 |
|  |  |   |  Boarding a Dog |  |
|  | 8634 | 10/14/2013 | Clark Law Office | 800.00 |
|  |  |   |  Legal |  |
|  | 8635 | 10/14/2013 | Don's Auto Parts Inc | 25.18 |
|  |  |   |  Equip Maintenance |  |
|  | 8636 | 10/14/2013 | Grint Farm Supply | 189.94 |
|  |  |   |  Supplies & Equip Maintenance |  |
|  | 8637 | 10/14/2013 | Kris Lamb | 67.80 |
|  |  |   |  Mileage to Broken Bow |  |
|  | 8638 | 10/14/2013 | Mead Lumber | 103.96 |
|  |  |   |  Building Maintenance |  |
|  | 8639 | 10/14/2013 | NCTC | 280.35 |
|  |  |   |  Phone |  |
|  | 8640 | 10/14/2013 | Natare | 12,891.34 |
|  |  |   |  Pool Liner |  |
|  | 8641 | 10/14/2013 | One Call Concepts, Inc | 4.10 |
|  |  |   |  Diggers |  |
|  | 8642 | 10/14/2013 | Prairie Eyecare Center | 39.00 |
|  |  |   |  Eye Care |  |
|  | 8643 | 10/14/2013 | Sargent Variety | 1.98 |
|  |  |   |  Supplies |  |
|  | 8644 | 10/14/2013 | Source Gas | 471.89 |
|  |  |   |  Utilities |  |
|  | 8645 | 10/14/2013 | Trotter's Whoa & Go | 549.87 |
|  |  |   |  Fuel |  |
|  | 8646 | 10/15/2013 | Mick Kozeal | 67.80 |
|  |  |   |  Mileage to Elba |  |
|  | 8652 | 10/24/2013 | Sargent Municipal Utilities | 62.89 |
|  |  |   |  Utilities |  |
| **Utility** |   |  |   |   |
|  | 10117 | 9/13/2013 | MEAN | 36,423.27 |
|  |  |   |  Purchase Energy |  |
|  | 10125 | 9/23/2013 | State Treasurer of Nebraska | 16.02 |
|  |  |   |  Uncollected Funds |  |
|  | 10127 | 9/26/2013 | Postmaster | 46.00 |
|  |  |   |  Postage |  |
|  | 10132 | 10/14/2013 | Appeara | 224.51 |
|  |  |   |  Uniforms |  |
|  | 10133 | 10/14/2013 | Burwell Tribune | 113.85 |
|  |  |   |  Advertising |  |
|  | 10134 | 10/14/2013 | CEI Security & Sound | 417.00 |
|  |  |   |  Equip Maintenance |  |
|  | 10135 | 10/14/2013 | Capital One Commercial | 69.44 |
|  |  |   |  Supplies |  |
|  | 10136 | 10/14/2013 | Clark Law Office | 800.00 |
|  |  |   |  Legal |  |
|  | 10137 | 10/14/2013 | Dept of Energy/WAPA | 4,856.07 |
|  |  |   |  Purchase Energy |  |
|  | 10138 | 10/14/2013 | Don's Auto Parts Inc | 51.17 |
|  |  |   |  Equip Maintenance |  |
|  | 10139 | 10/14/2013 | Grint Farm Supply | 184.31 |
|  |  |   |  Supplies |  |
|  | 10140 | 10/14/2013 | Hydraulic Equipment Service | 87.27 |
|  |  |   |  Equip Maintenance |  |
|  | 10141 | 10/14/2013 | J & J Sanitation | 6,073.14 |
|  |  |   |  Solid Waste Collection Fee |  |
|  | 10142 | 10/14/2013 | Kriz-Davis Co. | 605.60 |
|  |  |   |  Supplies |  |
|  | 10143 | 10/14/2013 | MEAN | 32,655.14 |
|  |  |   |  Purchase Energy |  |
|  | 10144 | 10/14/2013 | Mead Lumber | 103.98 |
|  |  |   |  Building Maintenance |  |
|  | 10145 | 10/14/2013 | NE Public Health Env Laboratory | 651.00 |
|  |  |   |  Water lab tests |  |
|  | 10146 | 10/14/2013 | Prairie Eyecare Center | 206.00 |
|  |  |   |  Eye Care |  |
|  | 10147 | 10/14/2013 | Sargent Corner Market | 32.43 |
|  |  |   |  Supplies |  |
|  | 10148 | 10/14/2013 | Sargent Municipal Utilities | 150.00 |
|  |  |   |  Deposit Refund |  |
|  | 10149 | 10/14/2013 | Source Gas | 24.76 |
|  |  |   |  Utilities |  |
|  | 10150 | 10/14/2013 | Trotter Grain & Fertilizer-Sargent | 195.42 |
|  |  |   |  Supplies |  |
|  | 10151 | 10/14/2013 | Trotter's Whoa & Go | 434.77 |
|  |  |   |  Fuel |  |
|  | 10152 | 10/14/2013 | Verizon | 57.12 |
|  |  |   |  Phone |  |
|  | 10153 | 10/14/2013 | Wenquist, INC | 100.58 |
|  |  |   |  Supplies |  |
|  | 10160 | 10/22/2013 | Energy Pioneer Solutions | 682.83 |
|  |  |   |  Customer Pymts |  |
|  | 10161 | 10/22/2013 | NE Dept of Health & Human Services | 98.00 |
|  |  |   |  Training for water class |  |
|  | 10165 | 10/24/2013 | Sargent Municipal Utilities | 1,096.43 |
|  |  |   |  Utilities |  |
|  | 10167 | 10/25/2013 | Elaine Nekuda | 67.40 |
|  |  |   |  Deposit Refund |  |